



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
Bill Bryant
John Creighton
Courtney Gregoire

Port of Seattle
Commission Chambers
Pier 69, 2711 Alaskan Way
Seattle, Washington 98111

SPECIAL MEETING

Please note start time of 2 p.m.

Date: November 5, 2013

Chief Executive Officer

Tay Yoshitani

Web site:

www.portseattle.org

E-mail:

Commission-public-records@portseattle.org

Port Commission:
(206) 787-3034

Meeting and Agenda
Information:
(206) 787-3210

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

ORDER OF BUSINESS

- 2:00 p.m.
1. Call to Order
Recess to:
 2. Executive Session, if necessary*
Call to Order or reconvene to Open Public Session**
 3. Approval of Minutes
 4. Special Order of Business
 5. Unanimous Consent Calendar
 6. Division, Corporate and Commission Action Items
 7. Staff Briefings
 8. New Business
 9. Policy Roundtables
 10. Adjournment

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION* - Pursuant to RCW 42.30.110, if necessary.

3. APPROVAL OF MINUTES – Any minutes available for approval will be listed on the Unanimous Consent Calendar below.

4. SPECIAL ORDER OF BUSINESS

None.

5. UNANIMOUS CONSENT CALENDAR

Notice: *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately.*

- 5a. Approval of the minutes of the regular meeting of October 1, 2013.
- 5b. Authorization for the Chief Executive Officer to execute the Second Amendment to Fuel System Lease Agreement with SeaTac Fuel Facilities LLC, substantially in the form attached, to (1) reflect addition of hydrant pits associated with airline realignment at Seattle-Tacoma International Airport, and (2) increase the rental rate associated with the lease in accordance with the terms of the lease. ([memo](#), [amendment](#), and [attachment enclosed](#))
- 5c. Authorization for the Chief Executive Officer to execute a new collective bargaining agreement between the Port of Seattle and the International Brotherhood of Teamsters, Local 117, covering the period from July 1, 2012, through June 30, 2015, affecting 8 Police Specialist positions. ([memo](#) and [attachment enclosed](#))
- 5d. Authorization for the Chief Executive Officer to (1) proceed with design of the Automated Passport Control Kiosks in FIS project at the Seattle-Tacoma International Airport; (2) execute a purchase order for purchase of electronic kiosks and supporting technology as owner-furnished equipment; and (3) use a combination of Port crews and small works contractors to perform work related to demolition and installation of the new electronic kiosks. The amount of this request is for the total estimated project cost of \$2,207,000 (CIP #C800667). ([memo enclosed](#))

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

5. UNANIMOUS CONSENT CALENDAR Continued

5e. Authorization to (1) enable sole-source selection of Washington Tourism Alliance (WTA) to conduct international tourism promotion services by exercising the Commission's authority under RCW 53.19.020(5); and (2) authorize the Chief Executive Officer to execute a contract for services with WTA for one year with one option year, for a total not to exceed \$350,000. ([memo enclosed](#))

5f. Authorization for an addition to the Commission's 2013 international travel plan. ([memo enclosed](#))

PUBLIC TESTIMONY: The Commission will take public testimony at this time consistent with the procedures noted at the bottom of this agenda.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

6a. First Reading and Public Hearing of Resolution No. 3685: A resolution of the Port Commission of the Port of Seattle adopting the final budget of the Port of Seattle for the year 2014; making, determining, and deciding the amount of taxes to be levied upon the current assessment roll; providing payment of bond redemptions and interest, cost of future capital improvements and acquisitions, and for such general purposes allowed by law which the Port deems necessary; and directing the King County Council as to the specific sums to be levied on all of the assessed property of the Port of Seattle District in the Year 2014. ([memo](#), [resolution](#), and [presentation enclosed](#))

First Reading

Public Hearing

6b. First Reading of Resolution No. 3686: A resolution of the Port Commission of the Port of Seattle establishing jobs, pay grades, salaries, allowances and adjustments for Port employees not represented by a labor union; authorizing and establishing conditions in connection with the following benefits: Social Security, industrial insurance, Unemployment Compensation, military leave; retirement; compensated leave, including civic duty, bereavement leave, holidays, paid time off/extended illness leave, shared leave, and awarded time; insurance benefits, including medical, dental, life and long-term disability; and authorizing this resolution to be effective on January 1, 2014, and repealing all prior resolutions dealing with the same subject, including Resolution No. 3671. ([memo](#), [resolution](#), [attachment](#), [redline](#), and [presentation enclosed](#))

6c. Authorization for the Chief Executive Officer to: (1) adjust the scope of work for the construction of the C60-C61 Baggage Handling System (BHS) Modification Project at Seattle-Tacoma International Airport to meet airline and TSA needs; (2) advertise, award, and execute a major public works contract for the construction of the project; and (3) authorize the use of Port crews in support of the project and for removal of regulated materials. This request of \$10,075,825 is in addition to the \$1,789,000 that was previously authorized for a total project authorization of \$11,864,825 (CIP #C800168). ([memo enclosed](#))

6d. Authorization for the Chief Executive Officer to execute a Thirteenth Amendment to Air Cargo Building Site Lease Agreement with Federal Express Corporation, substantially in the form attached, to reflect a 15-year extension of the lease term in exchange for FedEx leasing additional premises and committing to invest \$3 million in capital improvements to the facility during the extended term. ([memo](#), [amendment](#), and [exhibit enclosed](#))

6e. Second Reading and Final Passage of Resolution No. 3684: A Resolution of the Port Commission of the Port of Seattle authorizing the issuance and sale of intermediate lien revenue refunding bonds in the aggregate principal amount of not to exceed \$150,000,000, for the purpose of refunding certain outstanding revenue bonds of the Port; setting forth certain bond terms and covenants; and delegating authority to approve final terms and conditions of the bonds. ([memo and resolution enclosed](#))

6f. Authorization for the Chief Executive Officer to execute a lease for a ten-year term with one five-year option substantially as drafted in Attachment 1 and according to the terms laid out in the memorandum at a fair market rate, with Masters, Mates and Pilots Maritime Advancement Training, Education, and Safety Program d.b.a. Pacific Maritime Institute at Terminal 34. ([memo](#), [lease](#), and [presentation enclosed](#))

7. STAFF BRIEFINGS

None.

8. NEW BUSINESS**9. POLICY ROUNDTABLE**

None.

10. ADJOURNMENT**PUBLIC TESTIMONY PROCEDURES**

The Port Commission will take public testimony after the unanimous consent agenda before considering action items or staff briefings, under new business, or during a public hearing. Any person wishing to speak must sign up to testify, identify the specific agenda item or topic they are addressing, and indicate whether they support or oppose the item. Public testimony will normally be limited to two minutes for individuals and representatives of organizations and is at the discretion of the Chair. In the interest of time, the Chair may limit the number of persons speaking on any topic, may further limit the time allotted to each person, or may limit testimony to those with new information to present. Written comments for any agenda item may be submitted to Commission Records staff at any time during the meeting for distribution to Commissioners and inclusion in the meeting record. The Port Commission does not engage in dialogue with testifiers during public meetings; however, questions or requests for information or documents may be made separately from the public meeting. All testimony is digitally recorded and made available via the Port's website and becomes a public record subject to disclosure under Washington's Public Records Act (RCW 42.56). The identity of each testifier will be noted in the minutes of the public meeting.